

The Makini School Limited

Nursery, Primary, Secondary, & College
Off Ngong Road, Opposite Impala Club

P. O. Box 21784 Tel:3874950 Fax 3870167, Nairobi.Email:info@makinischool.com



APPLICATION FORM

I _____ wish to make an application for my child
in Kindergarten/Pre-primary/Standard ____ in _____ (month) 20 ____ (year)

CHILD'S PARTICULARS

Surname: _____ Other Names: _____

Sex: _____ Nationality: _____ Date of Birth: _____

Religion: _____ Sect: _____

School at present attending: _____

Class in school at present: _____ Date of Entry: _____

Previous Schools with Dates: _____

Is the student vegetarian or non-vegetarian? _____

Is School's transport required? _____ If yes, from _____

Family Doctor's Name: _____ Telephone Contact: _____

Name of Hospital Preferred: _____

Name of Person responsible for fees: _____

Personal E-mail Address: _____

The reception of this form does not constitute a promise that a child will be accepted.

1. Application should be accompanied by a photocopy of a report from the child's present Head teacher on the child's studies and conduct. Two coloured passport-size photographs and a photocopy of the child's birth certificate should also be included.
2. At least one term's notice in writing must be given before a child is withdrawn from the School. In the event of this not being done, the caution money will be held.
3. The School reserves the right to require the removal of any child, who in the opinion of the head teacher, is not likely to benefit by staying any longer, or if the child's conduct shows that he/she is not suitable to be a member of the School community, or whose fees have not been paid.

I agree to the conditions of entry into the School and I accept liability for One Term's notice (caution money in lieu) should I wish to withdraw my child from the School. I will do all in my power to co-operate with the School to see that my child maintains the rules and regulations of the School so long as he/she is a member.

Please read overleaf and fill in accordingly.

Signature:

Date:.....

PARENT REGISTRATION INFORMATION - DATA SHEET

Office Ref. No.: _____

Pupil's Full Names: _____

Class: _____

No. of Children in School: _____

Parent/Guardian Identity Particulars:

Surname: _____	First Name: _____	MiddleName: _____
National ID No./ Passport No./Alien Registration No. _____		

Parent/Guardian Place of Employment:

Father's Occupation _____	Mobile No: _____	
Place of Work _____	Postal Address: _____	
Office Tel. No.: _____	Fax No.: _____	Email: _____
Room No.: _____	Floor: _____	Building: _____
Street: _____	Town: _____	

Residence :

Estate: _____	Street: _____
House No.: _____	Tel.No.: _____
Town: _____	

Spouse Identity Particulars: (not applicable in case of single parent)

Surname: _____	First Name: _____	MiddleName: _____
National ID No./ Passport No./Alien Registration No. _____		

Spouse Place of Employment:

Mother's Occupation _____	Mobile No: _____	
Place of Work _____	Postal Address: _____	
Office Tel. No.: _____	Fax No.: _____	Email: _____
Room No.: _____	Floor: _____	Building: _____
Street: _____	Town: _____	

Contact #1 Identity Particulars:

Surname (Contact 1): _____	First Name: _____	MiddleName: _____
----------------------------	-------------------	-------------------

Contact #1 Place of Employment:

Company Name: _____	Mobile No: _____	
Department: _____	Postal Address: _____	
Office Tel. No.: _____	Fax No.: _____	Email: _____
Room No.: _____	Floor: _____	Building: _____
Street: _____	Town: _____	

Contact #2 Identity Particulars:

Surname (Contact 2): _____	First Name: _____	MiddleName: _____
----------------------------	-------------------	-------------------

Contact #2 Place of Employment:

Company Name: _____	Mobile No: _____	
Department: _____	Postal Address: _____	
Office Tel. No.: _____	Fax No.: _____	Email: _____
Room No.: _____	Floor: _____	Building: _____
Street: _____	Town: _____	

Kindly note that the School is experiencing problems in tracing parents in the event of an emergency thus causing considerable risk to the child concerned. The Management is therefore forced to insist on extra contacts and regular updates whenever any of the details change.